

READING IMPROVEMENT LABORATORY

SUBJECT: Reading Improvement.

To:

1. Attached is your Data Sheet.
2. Now that you have completed the Reading Improvement Course, it is hoped that you will continue to improve your reading efficiency and enjoyment through full utilization of good reading habits. You will find that this requires little effort and will reward you through increased reading satisfaction and skill.
3. It is suggested that a continuous awareness of the following factors which have an important bearing on your reading effectiveness be kept in mind:
 - a. Maintain rhythm and smoothness of eye movements.
 - b. Avoid regressions.
 - c. Discriminate as to the relative importance of what you read.
 - d. Eliminate vocalization.
 - e. Develop flexibility of reading rate for materials of varying levels of difficulty.
 - f. Concentrate.
4. The Reading Laboratory is available to you from 1400 to 1700 hours daily. You are invited to utilize these facilities at your convenience.


Reading Improvement Laboratory

STAT

1 Incls: Data Sheet

READING IMPROVEMENT COURSE

CLASS _____ FROM _____ TO _____

READING TEST RESULTS

YOUR INITIAL TEST _____ WPM _____ %COMP.

CLASS AVERAGE INITIAL TEST _____ WPM _____ %COMP.

YOUR FINAL TEST _____ WPM _____ %COMP.

CLASS AVERAGE FINAL TEST _____ WPM _____ %COMP.